

**FIRST 5 PLACER COUNTY
CHILDREN'S & FAMILIES COMMISSION (CFC)**

Meeting Minutes, September 11, 2003

Shiloh Center
905 Lincoln Way
Auburn, CA.

Attendees (Commissioners & Staff):

Jill Harper, Chair, Commissioner & PCOE Administrator of Child Development Programs
Raymond Merz, Commissioner & Director of Placer County Health & Human Services
Dr. Richard Burton, Commissioner & Placer County Health Officer
Tamara Lieberman, Vice Chair, Commissioner & Tahoe Community Foundation
Mindy Danovaro, Commissioner, Director of Development and Outreach, CALSTAR
Sabrina Thompson, County Counsel
Christa Darlington, County Counsel
Don Ferretti, CFC Coordinator & HHS Administration
David Gray, Evaluation Consultant
Nancy Baggett, CFC Staff Systems Analyst, HHS Administration
Bobbie Reagan, CFC Administrative Staff, HHS Administration

Commissioners & Staff Not in Attendance:

Harriet White, Commissioner & Board of Supervisors – District 3
Dr. Sandra Naylor-Goodwin, Commissioner & Director for the CA Institute for Mental Health

Public Attendees:

Getta Dolinsek, WPUSD-PCN
Carol Johnson, Court Facilitators Office
Amy Rudd, Courts
Francine Nunes, PCOE Childcare Local Planning Council
Kim Bradley, Community Collaborative of Tahoe/Truckee
Karen Owen, Child Abuse Prevention Council – Home First Program
Susan Fernandes, PCOE Program Manager, Tahoe
Bob Dunstan, HHS Administration
Luz Ewa, PCOE Child Care Services

Call Meeting to Order

Meeting called to order by Commissioner Harper, Chair at 4:38 p.m.

I. Public Comment

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

No Public Comments.

II. Approval of Minutes from Meeting held August 14, 2003

Correct spelling errors of Commissioner Danovaro's last name.

Correction to page 6, Action Item No. 1. Golden Sierra Life Skills, paragraph two, first sentence, "...responsible access:..". Amend to read "...reasonable access...".

Correction to page 7, Action Item No. 3, Adoption of the Strategic Planning activities recommended by the CRC. Amended by combining item c) and d) together to read, c) The two day Outcome Faire will be scheduled inviting all the funded partners to participate as in the past, except leave all the booths up and meet the following day with the partners holding an "open space". The theme would be "What are the sustainable results we want for our 0-5 children and their families". Results from the Outcome Faire would be gathered and a writing team be formed to create a draft update of the plan.

MOTION TO APPROVE THE AUGUST 14, 2003 MEETING MINUTES WITH THE ABOVE CORRECTONS

Danovaro / Burton / Unanimous. No discussion followed.

III. Commission Action Items

1. Pursuant to a request from the Child Abuse Prevention Council and the Placer County Department of Health and Human Services:
 - a) Void the current Contract No. CN002237 with the Child Abuse Prevention Council to provide the Home First Home visiting program, and;
 - b) Enter into a contract with Placer County Department of Health and Human Services in the amount of \$325,000 to implement the Home First Home Visiting Program. The contract will be effective as of July 1, 2003 and run through June 30, 2004.

Clarification followed on the above action item requests, and the motion was changed to include both a) and b) as one request.

MOTION TO VOID THE CURRENT CONTRACT WITH CHILD ABUSE PREVENTION COUNCIL AND ENTER INTO A NEW CONTRACT WITH PLACER COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES IN THE AMOUNT OF \$325,000.

Burton / Merz / Unanimous. No Discussion followed.

2. The Community Resource Committee (CRC) requests action on the following items, which include recommendations for funding of \$5,000 or under applications.

- a) Sierra Preschool Parent Cooperative – It is recommended that \$2,900 be awarded to provide scholarships, purchase science and art materials, education toys, gardening materials, and supplies.

MOTION TO APPROVE FUNDING FOR SIERRA PRESCHOOL PARENT COOPERATIVE IN THE AMOUNT OF \$2,900 FOR SCHOLARSHIPS, SCIENCE AND ART MATERIALS, EDUCATION TOYS, GARDENING MATERIALS, AND SUPPLIES.

Lieberman / Merz / Unanimous. No discussion followed.

- b) Paula Peach – It is recommended that \$5,000 be awarded to continue a program that teaches music skills to children and instructs childcare providers, preschool and kindergarten teachers throughout Placer County (including Lake Tahoe) in how to incorporate music into their programs. The program will use the “Musikgarten” curriculum that is focused on early childhood musical development. (The Arts Council of Placer County will act as the fiscal agent).

MOTION TO APPROVE FUNDING FOR PAULA PEACH IN THE AMOUNT OF \$5,000 TO CONTINUE THE MUSIC PROGRAM.

Burton / Danovaro / Unanimous. No discussion followed.

- c) Leesa Albrecht – It is recommended that \$5,000 be awarded to continue to provide full and partial scholarships for children’s music classes. The program will also provide music and music related activities for family interaction at home. (The Arts Council of Placer County will act as the fiscal agent).

MOTION TO APPROVE FUNDING FOR LEESA ALBRECHT IN THE AMOUNT OF \$5,000 TO CONTINUE MUSIC SCHOLARSHIPS FOR CHILDREN’S MUSIC CLASSES AND PROVIDE MUSIC AND MUSIC RELATED ACTIVITIES FOR FAMILY INTERACTION AT HOME.

Lieberman / Merz / Unanimous. No discussion followed.

- d) Bobbie Brown, Music Program – It is recommended that \$5,000 be awarded to Bobbie Brown to continue to provide a music program specifically designed for the Autism preschool population served by the Placer County Office of Education at Rock Creek Elementary School.

MOTION TO APPROVE FUNDING IN THE AMOUNT OF \$5,000 TO BOBBIE BROWN, MUSIC PROGRAM TO CONTINUE THE AUTISM PRESCHOOL MUSIC PROGRAM AT ROCK CREEK ELEMENTARY SCHOOL.

Danovaro / Burton / Unanimous. No Discussion followed.

- e) The CRC recommends approval of both the following policy statements;
The Association is requesting that all First 5 Commissions act on two policy statements:

1. Annual Proposition 99 Backfill Determination by the State Board of Equalization, and

MOTION TO APPROVE POLICY STATEMENT THAT THE ANNUAL PROPOSITION 99 BACKFILL DETERMINATION BY THE STATE BOARD OF EQUALIZATION BE BASED UPON THE MOST RECENT UPDATE OF THE FORCASTING MODEL UTILIZED BY BOE STAFF.

Merz / Danovaro / Unanimous. No discussion followed.

2. Policy Statement Regarding Proposition 10 Revenue Allocations.

MOTION TO ENDORSE THE POLICY STATEMENT TO CONTINUE THE CURRENT REVENUE ALLOCATION FORMULA FOR PROP. 10 USED BY THE STATE THAT PROMOTES IMPLEMENTATION OF PROP. 10 ACTIVITIES IN EVERY COUNTY IN THE STATE.

Lieberman / Burton / Unanimous. No discussion followed

- f) Commission Seats – The Commission is charged with making recommendations to the Board of Supervisors for appointments to serve on the Commission. According to the Commission Bylaws, Commissioners hold office for a term not to exceed two years. No member may serve on the Commission for more than two consecutive two-year terms.

Currently we have two Commissioners, Sandra Naylor-Goodwin and Tamara Lieberman, who will have served one two-year term as of December 31, 2003; also, Commissioner Jill Harper will have served two consecutive two-year terms as of December 31, 2003. The CRC recommends the following:

To reappoint Commissioners Sandra Naylor-Goodwin and Tamara Lieberman to another term, and conduct an open recruitment for the seat Commissioner Jill Harper will be vacating.

Verification as to the seat vacancy now being an open recruitment since previously the requirement for the applicant had been to have a child development background. Commissioner Harper explained the reasoning behind the original recruitment and noted that this is an open recruitment with no requirement on specific backgrounds.

MOTION TO REAPPOINT COMMISSIONERS NAYLOR-GOODWIN AND LIEBERMAN TO ANOTHER TERM AND CONDUCT AN OPEN RECRUITMENT FOR THE SEAT COMMISSIONER JILL HARPER WILL BE VACATING.

Danovaro / Burton / Unanimous. No further discussion followed.

IV. Commissioner Reports

Tamara Lieberman – Visited the KidZone, on a rainy day in August. Surprised to see that they are already outgrowing the current facility due to their enormous popularity. Kim Bradley noted that the KidZone has had Child Development specialists working with them in trying to integrate a learning environment. This is such a great opportunity for families to interact and observe what their children are learning developmentally. Commissioner Harper was in Tahoe today and stopped by the KidZone for her first visit. She commented on how fascinating and fun the KidZone was. Commissioner Lieberman also announced that they now have a bilingual receptionist at the front door and that has already shown to be a huge success.

In Kings Beach and Truckee (also region wide) the Sierra Nevada Children Services is sponsoring a Latino Leadership, which is continuing to break new ground in interacting with the community and the leadership program.

Tahoe Community Foundation is sponsoring an annual Board Institute for new board members, orientating them on their new role and responsibilities.

Ray Merz – Ray and Bud Bautista met with Lise Maisono, of the Cowell Foundation, in Tahoe. Even with the Cowell Foundations budget cuts, Ray received a verbal commitment from Lise to support the Kings Beach area.

Ray also announced that with Don Ferretti's assistance, a Placer County contract for \$10,000 has been agreed upon with the Boys & Girls Club of Tahoe for Staffing Development and Training. Noted that this was not Prop. 10 money but "Promoting Safe & Stable Families" money.

V. Advisory Committee Reports:

- **Community Collaborative of Tahoe/Truckee – Kim Bradley**
Completed a two day retreat and utilized a different approach at this even. One facilitator focused on "cultural competency" providing services and seeking input from the Latino Community, the other focused on the business, community strategic planning, and organization structure. The two different facilitators resulted in a very dynamic combination and moved everyone to a new level of understanding on how to integrate with Latino and Anglo communities in Tahoe.

Planning to combine the Community Conversations in Truckee with Nevada First 5 Strategic Planning, and target community ones, getting input in order to shape both Commissions on how they are doing their funding.

Facilitator Training is scheduled for Monday, 9/15/03. Learning how to do the Focus Conversation technique in order to implement in the Truckee area.

- **Placer Collaborative Network – Getta Dolinick**
No meeting on the upcoming Camp Ten has been scheduled lately, however all the invitations have been sent. Received Michael Clark's agenda for the event and planning is ongoing.
- **Childcare Local Planning Council – Francine Nunes**
No Report

VI. Coordinator Report – Don Ferretti

Several Community Conversations are scheduled:

- 9/18 CAPS, Roseville 1:00 – 3:00 pm
- 9/23 PCOE, Auburn
Kings Beach (dates to be scheduled)
- 10/16 Local Planning Council, Placer Event Center
- 10/27 Sutter Hospital

Eleven partners were identified by the CRC to be invited to work on vignettes for the State Report. A draft is due by September 24, 2003. A meeting has been scheduled for September 16, 2003 to create storylines for the report.

Don requested, from the Commission, volunteers who would like to participate in the planning activities of the upcoming Outcome Faire and Strategic Planning event. Commissioners Harper and Lieberman have volunteered. A planning meeting will be scheduled prior to the Faire.

Hosting the second Partner Network Luncheon will be Francine Nunes, scheduled for November 18, 2003.

Several Learning Conversations have been planned for the future and it has been requested that at least one Commissioner be able to attend each of the meetings.

Luz Ewa from PCOE Child Care Service provided an invitation flyer to the Commissioners and all attendees for the upcoming Health and Safety Faire scheduled for September 26, 2003, 10:00 until Noon.

Adjournment

Meeting adjourned 5:58 p.m.